



CENTRAL VALLEY OPPORTUNITY CENTER

JOB DESCRIPTION

POSITION: Truck Driver Instructor Assistant
SUPERVISED BY: Truck Driver Instructor
SALARY: \$19.00/HR., Full Time, Benefits & 401(k)
LOCATION: Madera
DATE POSTED: January 20, 2023
APPLICATION DEADLINE: February 18, 2023, 5:00 PM

POSITION SUMMARY: Responsible for support of the Truck Driver Instructor. To include instruction of participants and competency compliance in the Truck Driving field. Instructs and trains students for positions in the trucking transportation industry. The Assistant will be responsible for helping to develop student skills, knowledge, and attitudes commensurate to the goals of the program and effectively using materials and equipment to help students meet goals.

EXAMPLES OF DUTIES

1. Provide instruction in truck driving, parking and loading, safety guidelines, warehouse operation, transportation and Department of Motor Vehicles regulations, policies, and orientation to the trucking industry.
2. Prepare students to pass the DMV written and hands on Class A driver test and provide students with the skills necessary to safely and effectively operate heavy trucks. Prepare students for entry-level positions in the trucking transportation industry.
3. Maintain current and accurate records of participant progress and status.
4. Maintain clean and safe working areas and equipment.
5. Other duties as assigned.

REQUIREMENTS

1. Any combination of 2-3 years education and work experience in Truck Driving field.
2. Excellent communication/computer skills.
3. Valid California Class A driver's license and automobile liability insurance.
4. Ability to comply with all Department of Transportation (DOT) commercial driver's license requirements, including passing medical DOT.
5. Bilingual English/Spanish

PREFERRED

1. Instructional / supervisory experience.

AFTER HIRE REQUIREMENTS

The hired candidate will be required to:

1. Keep current on all phases of truck driving industry developments and teaching techniques.
2. Keep current on Class A and Medical DOT requirements.

A completed CVOC employment application with resume must be received to be considered for employment with CVOC. See www.cvoc.org for application packet. *It is helpful to include your email address on your resume.*

EOE/At Will Employer