

## CENTRAL VALLEY OPPORTUNITY CENTER

### INVITATION FOR BIDS

#### USED SEMI DIESEL TRUCK

Notice is hereby given that the Central Valley opportunity Center (CVOC) calls for bids to furnish a used Semi Diesel Truck.

1. The bid specifications contained in the Vehicle Bid Form provide in detail the Agency's requirements for the vehicles. Vehicle Bid forms are available by contacting CVOC's Purchasing Department in writing at P.O. box 1389, Winton, CA 95388, by phone at (209)357-0062 or by e-mail at [GDuran@cvoc.org](mailto:GDuran@cvoc.org).
2. Each bid shall be made on the Vehicle Bid Form furnished by the CVOC.
3. The bid amount shall include the furnishing of labor, supervision, equipment, supplies, transportation, taxes, fees and other items necessary to perform the work and services requested.
4. Bid documents must be received in a sealed opaque envelope clearly labeled with "used Semi Diesel Truck" and the name of the bidder printed on the outside of the envelope. Bids received unsealed or unlabeled will not be considered. Bids submitted by facsimile (fax) transmission will not be considered.
5. Any bids received after the time specified below shall be returned to the bidder.
6. Bids will be received by the CVOC Purchasing Department, P.O. Box 1389, Winton, CA 95388, or by delivery to the to the main office of the CVOC, 6838 Bridget Court, Winton, CA 95388 up to the bid opening time which is set as specified below.
7. Bids will be publicly opened on Friday, November 10, 2023 at the hour of 2:00 pm in the Fiscal Office of the CVOC, Winton, CA.
8. The successful bidder will be required to furnish vehicles meeting the bid specifications within 90 days of receipt of a purchase order by the CVOC or per delivery date specified by bidder. This deadline shall include notifying the CVOC Planning Department that the vehicles are ready for inspection.

#### **INTRODUCTION AND PURPOSE:**

CVOC is a private Non-Profit Corporation that receives funding from Federal and State contracts to perform employment and training services as well as other social services. CVOC is in the process of opening a truck driving school in order to train low-income persons for new careers in the transportation industry. The vehicle purchased through this bid process will be utilized in CVOC's vocational schools to provide this training.

Funding for the purchase of these vehicles is provided by the Department of Community Services and Development (CSD) under the Community Services Block Grant (CSBG). The Department of Community Services and Development must approve all purchases under this contract, including the purchase of the vehicles specified in this bid package.

The purpose of this document is to provide interested parties with information to enable them to prepare and submit a bid. The Agency will provide reasonable accommodations, including the provision of informational material in an alternative format, for qualified individuals with disabilities upon request. If you think you need accommodations at a bid opening/vendor conference, contact the Agency Representative.

#### **CANCELLATION AND TERMINATION:**

The Agency reserves the right to cancel the resulting contract/ agreement, for any reason, by giving written notice to Contractor of such cancellation and specifying the effective date thereof, at least ten (10) days before the effective date of such cancellation. Contractor shall, in the event of such cancellation, be entitled to receive compensation for any work accepted hereunder in accordance with the Agency's order(s). Contractor may also be compensated for partially completed work in the event of such cancellation. The compensation for such partially completed work shall be no more than the percentage of completion of each work effort, as determined in the sole discretion of the Agency, times the corresponding payment for completion of such work as set forth in the Agency's order(s).

#### **TECHNICAL PERFORMANCE REQUIREMENTS**

1. Vendor must be a manufacturer's factory authorized dealer.
2. The vendor will furnish standard manufacturer's warranty with invoice for each vehicle.
3. All items bid shall be manufacturer's current production products. Vendors will provide, at time of bid, the most recent descriptive literature, including specifications, on the vehicles that the dealer proposes to furnish.
4. Quantities: In addition to immediate quantities, the agency may purchase as needed, additional quantities of vehicles. The agency reserves the right to re-bid additional quantities if such action is deemed in the best interest of the agency or the State of California.
5. The vendor will allow the receiving agency five (5) business days following delivery of the vehicle to review and inspect the vehicle before acceptance occurs. If the receiving agency does not notify the vendor within five (5) business days, the vendor may assume that the vehicle is acceptable.

**USED VEHICLE DELIVERY AND SERVICE:** Prior to the delivery, the vendor must service completely the vehicle in accordance with the manufacturer's standard new truck "Make-Ready" (i.e., ready for agency delivery) requirements.

- Crankcase, differential, transmission and transfer case, if applicable, must be filled to capacity as recommended by the manufacturer.
- Vehicle must contain 1/4 tank of gasoline/fuel when delivered.
- Vehicle shall contain a pre-delivery check sheet showing the operations that have been performed on the vehicle by the vendor.
- Vehicles must be clean with all stickers removed from the body/shield prior to delivery with the exception of any sticker required by law (Manufacturer's Suggested Retail Price Label).
- Vehicle must be hoisted on a lift rack at the dealership and the underside inspected completely prior to delivery. The vendor must note that this inspection has been performed on the pre-delivery inspection sheet.
- Manufacturer "line sheet" must accompany vehicle at time of delivery.

Factory pre-delivery condition is not acceptable. Vehicles not properly dealer prepared will not be accepted and will be returned to the vendor at vendor's expense. Agency representatives are instructed to reject any vehicle that does not have a pre-delivery inspection sheet with it at the time of delivery or does not otherwise meet minimum preparation requirements, including 1/4 tank of gas or fuel.

## **VEHICLE BID FORM**

CENTRAL VALLEY OPPORTUNITY CENTER

### **I. BID ITEM**

The Central valley Opportunity Center is requesting bids for one used Semi Diesel Truck.

### **II. MINIMUM BID SPECIFICATIONS**

CHASIS: 2014-2022 model year

ENGINE: 330 HP diesel engine (min), electronic-activated combination engine and exhaust brake, computerized engine management system, must comply with California Clean Air Regulations (13 CCR 1956.8(a)).

TRANSMISSION: manual transmission with over drive.

REAR SUSPENSION AND DRIVE AXLES: Rear tandem suspension, single rear axle. Fifth wheel attachment.

BRAKE SYSTEM: Air, dual system for straight truck application.

MISCELLANEOUS ITEMS: Rear passenger's seat.

Bidders: Prices quoted below must include all applicable taxes and all related fees, including but not limited to sales tax, tire fees and transfer fees. CVOC is not exempt from sales taxes or other applicable fees.

**III. BID**

I agree to furnish Central Valley Opportunity Center with the vehicle(s) specified on this Vehicle Bid Form for the prices indicated below:

- 1. SUBTOTAL for One \$ \_\_\_\_\_
- 2. Sales Tax for Truck \$ \_\_\_\_\_
- 3. Delivery to CVOC Winton Office \$ \_\_\_\_\_
- 4. ALL OTHER FEES (tire fees, transfer fees, etc.) \$ \_\_\_\_\_
  
- TOTAL of above for ONE used Semi Diesel Truck \$ \_\_\_\_\_

**BIDDER:**

Dealership Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

City / State / Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

**IV. CERTIFICATION**

In submitting this bid, I understand that Central Valley opportunity Center reserves the right to reject all bids and/or reject all items of such bids and/or waive any irregularities in a bid. By signature on this bid document, I agree that the vehicle specified above will be delivered within 90 days of receipt of a Central Valley Opportunity Center purchase order or as specified in this bid. I certify that I am an authorized agent for the above dealership.

Signed: \_\_\_\_\_ Title: \_\_\_\_\_

## **V. BID SUBMITTAL**

Please submit your bid in a sealed, opaque envelope labeled with “used Semi Diesel Truck” and the name of the bidder printed on the outside of the envelope. Bids must be submitted to CVOC no later than 2:00 pm Friday November 10, 2023.

## **VI. Questions**

Please refer all questions regarding this Vehicle Bid Form or the specifications contained herein to Mr. Gustavo Duran, Logistics/Facilities Manager at (209)357-0062.